



North Sask Kart Racers Safety Manual

North Sask Kart Racers Safety Manual

Contents

1. Introduction	2
2. Safety Policy	2
3. Roles and Responsibilities	2
4. General Safety Rules	2
5. Facility Inspection and Maintenance.....	3
6. Driver Requirements.....	3
7. Track Safety	3
8. Kart Safety & Maintenance	4
9. Emergency Procedures.....	4
10. Incident Reporting.....	4
11. Spectator Safety	5
12. Appendices.....	5
Appendix 1: SKR Race Day Driver's Meeting Safety Talk Outline	5
Appendix 2: NSKR General Safety Rules Signage.....	6
Appendix 3: Track Safety Signage	8
Appendix 4: Inspections	9
Appendix 5 INCIDENT REPORT FORMS	18

North Sask Kart Racers Safety Manual

1. Introduction

This Safety Manual is intended to protect the health and safety of all club members, officials, participants, visitors, vendors, and spectators involved in NSKR activities. It outlines safety policies, procedures, and best practices.

2. Safety Policy

The Board of Directors of the North Sask Kart Racers is committed to protecting the safety and well-being of all members, drivers, officials, vendors, visitors and spectators.

The objective of the safety management system is to have zero preventable injuries. All reasonable measures will be taken to ensure facility and event safety.

All club members, drivers, officials, vendors, visitors and spectators are responsible and accountable for acting in a safe manner and adhering to all safety rules and procedures.

The North Sask Kart Racers will comply with all local laws, racing association standards, and manufacturer guidelines.

3. Roles and Responsibilities

- Club Officials: Enforce safety rules and policies.
- Safety Officer: Conducts training, facility inspections, and manages incident reports.
- Race Director: Enforce track racing rules and issue penalties when necessary.
- Race Stewards: Enforce safety rules and relay participant issues/complaints to track officials including the race director.
- Track Marshals: Enforce track rules and respond to on-track emergencies.
- Drivers: Follow all safety protocols and report hazards.
- Visitors, spectators and vendors: Always adhere to all general safety rules and the club's code of conduct.

4. General Safety Rules

- All participants must attend a safety briefing held as part of the driver's meeting before being allowed to race. See Appendix 1: Safety Briefing Talking Points
- Only authorized personnel who have signed the daily waiver and are wearing a wrist band will be allowed onto the grid and into the track area.
- Alcohol and drug use are strictly prohibited before and during any racing activities.
- All incidents, no matter how minor, must be reported immediately.

North Sask Kart Racers Safety Manual

- All participants must adhere to the NSKR Code of Conduct. Failure to do so may result in verbal and/or written reprimand, expulsion from club property, or suspension of membership temporarily or permanently.
- There is no smoking or vaping permitted anywhere on NSKR grounds.
- No bicycles, e-bikes or scooters are permitted during or in-between racing sessions.
- See Appendix 1 and 2 for detailed General Safety and Track Safety Rules signage.

5. Facility Inspection and Maintenance

- Pre-and post-season formal inspections will be conducted by the safety officer and/or a club executive member. These inspections will be documented on a checklist (see Appendix 3). Deficiencies will be reported to a club executive member to determine necessary corrective actions.
- Race day inspections will be informal and conducted as responsible club members fulfill their volunteer duties in preparing the facility for racing.
- Volunteers will be required to wear all recommended PPE and will be instructed in the safe operation of any machinery they are required to use.
- All powered equipment, including powered mobile equipment, will be regularly inspected and maintained in good working order.

6. Driver Requirements

- Drivers must wear appropriate PPE: helmets, gloves, racing suits, rib protectors, closed-toe shoes, and neck braces.
- Long hair must be secured and loose clothing avoided.
- Drivers must understand and obey flag signals and track rules.
- Junior drivers (less than 16 years old) require parental consent and supervision for all racing activities.
- Rookie drivers will be allowed to race once they have reached the required minimum lap time (1:30). They will have a black X taped on the back of their helmet and over their kart's rear number plate until they have completed three races.

7. Track Safety

- The track must be inspected before each session for hazards or obstructions.
- Track boundaries and barriers must be maintained to prevent off-track excursions.
- Flag marshals must be in place during all qualifying and racing sessions. They are not required for practice sessions.
- A working fire extinguisher will be present in every marshal tower.
- Weather conditions will be monitored; sessions may be postponed if necessary.

North Sask Kart Racers Safety Manual

8. Kart Safety & Maintenance

- Drivers are responsible for ensuring their karts are in good working order and that all safety equipment is in place (body work, exhaust wrap etc.).
- All fasteners must be safety-wired when required.
- Karts that do not conform to the respective class technical regulations in terms of safety, will not be permitted on the track.
- Karts with known defects must not be used.
- Refer to the current Briggs and Stratton and Rotax rule sets for relevant technical regulations.

9. Emergency Procedures

- In case of an accident, notify the nearest marshal or safety officer immediately.
- First aid kits and fire extinguishers will be accessible and regularly checked.
- All fire extinguishers will be inspected and serviced by a qualified third-party company annually.
- The club will maintain first aid kits, an AED and eyewash bottles for emergency use.
- A first aid kit and eye wash bottle will be available at trackside.
- Fire extinguishers will be present in all buildings, marshal towers and on recovery vehicles.
- At each event's driver's meeting, a trained first aider will be designated as the primary first aid responder. If another trained person is available, they will be designated as the back-up responder.
- When deemed necessary for large events, NSKR will hire a qualified EMT to attend on-site.
- The club executive will follow the Emergency Response Plan for medical emergencies, fires, evacuations, and other emergencies.
- The NSKR Emergency Response Plan is located in the clubhouse inside the main entrance.
- The NSKR Emergency Contacts List is posted on the clubhouse exterior by the main door.

10. Incident Reporting

- All incidents or near misses must be documented using the NSKR Incident Report Form.
- Reports should be submitted to a club executive member within 24 hours.
- Serious incidents will be reviewed and investigated.
- Lessons learned from incidents will be used to update safety procedures.
- Significant incidents will be reported to Stoneridge Insurance using their report form.

North Sask Kart Racers Safety Manual

- See Appendix 5 for the NSKR Incident Report form and the Stoneridge Insurance Incident Report form.

11. Spectator Safety

- Spectators are not allowed past the track fence.
- Children must be supervised at all times.
- Barriers and fencing will be maintained to prevent access to hazardous zones.

12. Appendices

Appendix 1: SKR Race Day Driver's Meeting Safety Talk Outline

- No smoking or vaping anywhere on the grounds. Fire hazard, City of Martensville By-Law
- Fire extinguishers. Point to locations on grounds. Have one in your pits, we will check today. Extinguishers are located at Track entrances, marshal towers, scale shed, ATV.
- First aid. Point to kit on cart. Ask who has training?
- AED location (clubhouse), eyewash station location (clubhouse), also bottle on cart.
- Emergency evacuation. Sound air horn 5 blasts. Test.
- Safety vest if past track barriers. Point to where they are on cart.
- Code of Conduct in effect, proper behaviour is expected.
- No refueling on grid.
- No e-bikes, regular bikes, e-scooters, or regular scooters operating on the grounds from beginning of day to end of race day.
- Spill kit is in clubhouse.
- All persons who are not a club member must sign the daily waiver if they will be moving past the fence onto the track area.
- All safety rules posted on the fence and clubhouse.
- If any safety issues or incidents talk to an executive member

North Sask Kart Racers Safety Manual

Appendix 2: NSKR General Safety Rules Signage

Saskatoon Kart Racers goal is to provide the safest and most enjoyable kart racing experience possible for all participants and visitors. These rules apply to all SKR members, visitors, vendors, dealers, and spectators. To this end, we ask that you adhere to the following safety rules.

- 1. ABSOLUTELY NO SOURCES OF IGNITION** (lighters, matches, smoking materials, e-cigarettes, hot work such as grinding or welding) are permitted anywhere on Martensville Speedway grounds. Martensville has a no smoking by-law in public recreation facilities. Any violation of this rule may result in the participant being asked to leave the facility.
- 2.** All racers are to have a working ABC or BC type **fire extinguisher** readily available in their paddock area. Checks will be conducted by SKR executive members prior to the start of each race day. SKR fire extinguishers are located at the entrances to the pit area, scale shed, clubhouse, marshal towers, timing tower and on the ATV. If you do not have an extinguisher, then you will be required to obtain one.
- 3.** All racers are to have a **basic first aid kit** for their own use. SKR first aid kits including eye wash bottles will be located by the pit board and are available for use by any person on facility grounds. A wall-mounted eyewash station is in the clubhouse. Please report to an SKR volunteer if you use any first aid supplies or if an incident occurs. ASN reporting procedures apply.
- 4. Refueling in the pit lane is prohibited** during any track session. Karts are to be refueled in the paddock area only, preferably on the concrete pads. Karts may not be refueled on the Grid or Pre-Grid. During any refueling, the engine must be stopped, and the driver must vacate the kart. (ASN Reg. 13.6)
- 5.** Fuel is to be **stored in approved containers** only. **No decanting of fuel** is permitted in enclosed trailers, garages, c-cans, or buildings. **Oil disposal** is not allowed on SKR grounds by any method. Use the available **spill kit** if you have a hazardous material spill and inform SKR.
- 6.** In the event of an **emergency**, participants will take the following actions as appropriate:
 - a. Lightning or hail** – seek refuge in a building or vehicle
 - b. High winds or tornado** – seek refuge in the nearest available permanent structure (c-cans are not considered safe in this circumstance)

North Sask Kart Racers Safety Manual

- c. **Threats of violence, unruly behaviour** – seek a safe refuge, do not intervene unless you feel it is necessary. Report any incidents to an SKR executive member.
 - d. **Major medical emergency** – First aid trained persons are encouraged to assist as necessary. All other participants should return to their paddock area and refrain from congregating at the scene or contacting EMS unless asked to do so.
 - e. **Building Fire or Explosion** – Rescue anyone in immediate danger, inform surrounding persons and SKR executive member of the situation, confine the fire if possible (close doors if in a trailer or structure), evacuate to a safe area.
 - f. If the entire facility is to be **evacuated**, an air horn will sound in **5 long blasts**. Persons are then asked to leave the facility in a calm and orderly manner. The club **Emergency Response Plan** is posted on the website and in the clubhouse by the entrance door.
7. If an **incident** occurs, SKR executive members will take charge of the situation and call local EMS, fire services, or police authorities as required. Please report any hazards to an SKR executive member.
8. All participants and visitors will conduct themselves according to the **SKR Code of Conduct**. Violations of these rules may result in penalties or expulsion from the facility. Please report any instances of unruly or inappropriate behaviour to an SKR executive member.
9. All racers will conduct themselves in accordance with ASN regulations and the SKR Code of Conduct with respect to on-track behaviour and racing activities. **Excessive speed** in the approach to, or in the pit area is **strictly prohibited** and violation may result in penalties, fines, or revocation of racing privileges for the day. Racer on-track conduct is under the purview of the race director.
10. Consumption of **alcohol, cannabis, or illicit drugs** is not permitted anywhere on the facility grounds prior to or during a racing event. Violation of this rule may result in expulsion from the facility and forfeit of race registration fees. Participants suspected of being intoxicated or otherwise affected will not be permitted to engage in racing activities. Any consumption of alcohol or cannabis after racing events will conform with City of Martensville by-laws and Provincial regulations.
11. **During race events, ONLY Authorized Persons** wearing a **wristband** are permitted in the pit lane and racetrack area. All persons venturing onto the racetrack and infield are to be wearing high visibility clothing or vest (available at emergency cart). A parent of a junior racer is expected to be attending in the pit area and be available for on track assistance as required.

North Sask Kart Racers Safety Manual

12. All **minors shall always be supervised** while on the facility premises. Bicycle riding in the pit areas is discouraged.
13. All **vehicles** will travel at slow speed (5 kph or less) while on the property.
14. **Pets** will always be kept on leash and under control. Any pet refuse will be cleaned up immediately by the owner. Ensure that your pet has water and shade available on hot days.
15. No bicycles, scooters, ebikes, Scooters, unicycles or similar vehicles in the pit area or grounds during race days or structured practice days.

Saskatoon Kart Racers thanks you for your cooperation. If there are any questions, please ask a SKR executive member. **REMEMBER, SAFE KARTING IS FUN KARTING.**

Appendix 3: Track Safety Signage

These rules apply at all times including unstructured practice at which time, the most senior club member in attendance is responsible for ensure the rules below are strictly followed.

1. Absolutely no visitors allowed past the fence and in the grid or track area unless they have signed the stoneridge electronic daily waiver and can produce proof of signing upon request. The waiver weblink and qr code are posted by the track entrance gates and on the clubhouse door.
2. No drivers are to practice alone. Another person must be available at all times to assist in case of an injury.
3. No mixing of classes during practice sessions. I.e. no juniors with seniors, no slower drivers with faster drivers in junior classes. *Exception:* an experienced racer guiding a new slower driver around the track for training. The track entrance barrier must be used to ensure classes do not mix during practice.
4. During unstructured practice and race days, all racers are to have a fire extinguisher and first aid kit readily available in their pit.
5. Drivers must wear a snell approved and current helmet with visor, racing suit, rib protector, gloves and closed toe shoes with socks while operating a kart.
6. Drivers must proceed around the track in a counter-clockwise direction only.

North Sask Kart Racers Safety Manual

7. All other skr safety rules (posted on the clubhouse wall) apply (fueling, code of conduct, etc.)
8. The last person leaving the facility shall ensure the clubhouse, track gates and main gate are locked
9. In the event of an incident, injury or emergency, a club executive member shall be contacted. The emergency contact list is posted outside on the clubhouse wall.

Appendix 4: Inspections

Pre-Season Facility Inspection Form			
<u>Date of Inspection:</u>	<u>Persons attending:</u>		
Item	Acceptable ✓	Needs Attention ✕	Notes
Clubhouse			
AED operational, pads and battery within expiration			
Eyewash bottles, sealed, within expiry			
First aid kit, fully stocked, and materials within expiry			
Water pump operational			
Water heater working, no leaks			
Fresh water tank filled			
Keys box working, new locks and keys			
Washrooms in good condition, clean, toilets and taps functional, paper and supplies stocked, no leaks, locks operational			
All doors and locks functional			
All fire extinguishers recently inspected and tagged			
Air horn working			
Safety vests, flags present			
All radios operational, tested, and charged			
No evidence of rodents or pests			
Room is tidy and clean			
Wrist bands supply is adequate			
Security cameras secure and working			
Refrigerator is operating, clean, no leaks			
Small appliances are in working order			

North Sask Kart Racers Safety Manual

Window awnings in good condition			
Outside monitor installed in enclosure			
AV equipment checked and functional			
Other:			
Timing Tower			
Stairs, railings and structure in good condition			
Doors and locks operate properly			
Windows and shutters intact, clean			
Electronics working, internet functional			
Fire extinguisher recently inspected and tagged			
Chairs and counters in good condition			
Equipment for race days stocked			
Generally clean and neat			
Other:			

<u>Date of Inspection:</u>		<u>Persons attending:</u>	
Item	Acceptable ✓	Needs Attention ×	Notes
Rental Garages			
All overhead doors not damaged or vandalized			
All locks intact			
No damage from vehicles			
No apparent settling or movement			
Other:			
Storage C-cans, Van body			
All doors not damaged or vandalized			
All locks intact			
No damage from vehicles			
No apparent settling or movement			
Fuel in approved containers, no leaks, no open containers, no propane cylinders stored within			
All equipment in good operating condition			
All materials properly stored			
Other:			
Fenced compound			
Doors, locks and fencing intact			
Propane tanks stored within			
All stored equipment in good condition			
Other, describe:			

North Sask Kart Racers Safety Manual

Powered Equipment			
No apparent leaks			
Tires in good condition			
Fuel tanks filled			
Regular maintenance completed, oil changes, blade sharpening			
Fire extinguisher on ATV in good condition, pressure in green sector			
Equipment runs smoothly, no apparent problems on testing			
General condition is good, seats, grips, foot pegs, lights, steering			
Rescue trailer, in good condition			
Other:			

North Sask Kart Racers Safety Manual

<u>Date of Inspection:</u>	<u>Persons attending:</u>		
Item	Acceptable ✓	Needs Attention ×	Notes
Grounds			
Track signage intact			
Perimeter fencing in good condition			
Entrance gates operational, lock working			
Drainage pumps working			
No large rocks or potholes			
Grass, foliage, trees in good condition			
Paved areas in pits in good condition			
Trophy podium in good condition			
Bleachers in good condition, no loose fasteners, seating solid			
All safety signage in place and visible			
All sponsor and general signs in place and in good condition			
Other:			
Porta-potties			
Interior clean and dry			
Paper and supplies stocked			
Recently serviced			
Fencing, gates and locks in good condition			
Doors in good condition, latch working			
Track			
Surface in good condition			
Timing lights in good condition, batteries charged and in place.			
Curbing in good condition			
Barriers in good condition and proper locations			
Marshal towers in good condition			
Track entrance gates in good condition			
Steel fencing in good condition			
Pit sign in good condition			
Grid paint lines visible			
Other:			
Scale Shed			
Building in good condition			
Fire extinguisher recently inspected, pressure in green sector			
Overhead doors functional, locks working			
Scale is operating properly			

North Sask Kart Racers Safety Manual

Post-Season Facility Inspection Form			
Date of Inspection:	Persons attending:		
Item	Acceptable ✓	Needs Attention ×	Notes
Clubhouse			
AED removed for season to conditioned space			
Eyewash bottle removed for season			
First aid kit, checked and stored			
Water pump winterized			
Water heater drained, power off			
Fresh water tank emptied			
Keys box locked, all keys in place			
Washrooms cleaned, plumbing drained and winterized.			
All doors and openings secured			
All fire extinguishers stored, pressure good			
Air horn stored			
Safety vests, flags stored			
All radios stored; chargers unplugged			
All small appliances unplugged			
No evidence of rodents or pests			
Room is tidy and clean			
Wrist bands supply is stored			
Security cameras working			
Refrigerator empty and clean, unplugged			
Small appliances are clean and unplugged			
AV equipment is stored securely			
Other:			
Timing Tower			
Doors and openings secured			
Security system operational for winter			
Internet functional			
Fire extinguisher removed to clubhouse			
All equipment removed or stored			
Generally clean and neat			
Other:			

North Sask Kart Racers Safety Manual

<u>Date of Inspection:</u>	<u>Persons attending:</u>		
Item	Acceptable ✓	Needs Attention ✕	Notes
Rental Garages			
All doors secured and locked			
Any tenants not returning have cleaned out their space			
Other:			
Storage C-cans			
All doors secured and locked			
All flammables containers removed to compound			
All equipment stored and winterized, fuel drained			
All materials properly stored			
Other:			
Fenced compound			
Doors locked and secured			
All flammables containers, LPG tanks sealed and stored outside			
All equipment stored securely			
Powered Equipment			
All equipment is winterized, batteries removed			
Any mechanical defects are addressed			
Fuel tanks emptied or stabilizer added			
Regular maintenance completed or planned			
Fire extinguisher on ATV removed to clubhouse			
Other:			
Other:			

North Sask Kart Racers Safety Manual

<u>Date of Inspection:</u>	<u>Persons attending:</u>		
Item	Acceptable ✓	Needs Attention ✕	Notes
Grounds			
Track signage intact			
Gravel surfaces are graded or raked			
Perimeter fencing in good condition			
Entrance gates secured and locked			
Drainage pumps winterized			
All safety signage in place and visible			
All sponsor and general signs in place and in good condition			
Excess foliage is cut back			
Tire pile is put in tire bags, excess tires removed			
Other:			
Porta-potties			
Interior cleaned and dried			
Paper and supplies removed			
End of season service completed			
Gates are locked and secured			
Track			
Surface defects noted for repair			
Timing light batteries removed for trickle charging			
Curbing defects noted for repair			
Tire bags and barriers intact			
Marshal towers, equipment removed and stored			
Pit gates closed and locked			
Steel fencing in good condition, no gaps/holes			
Pit sign postings removed			
Other:			
Scale Shed			
Building in good condition			
Fire extinguisher removed to clubhouse			
Overhead doors secured and locked			
Scale is turned off.			
Community Garden			
All fencing intact			
Generally neat and tidy			

North Sask Kart Racers Safety Manual

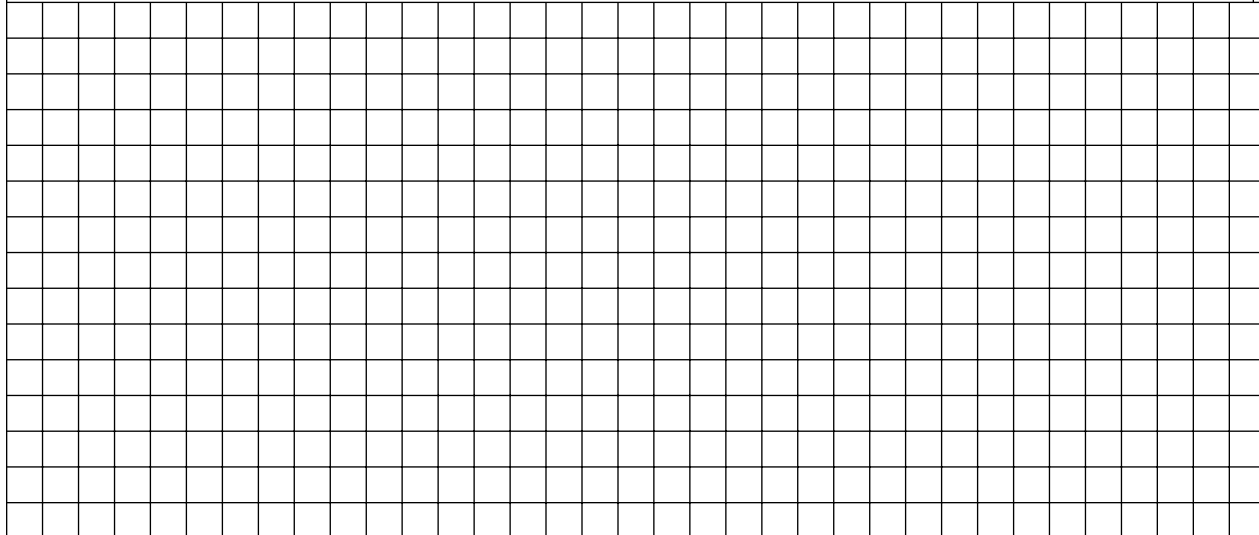
Appendix 5 INCIDENT REPORT FORMS

NSKR Incident Report Form

All areas must be filled out with block letters

Date of Incident: d/m/y	Time of Incident: am/pm
Location of Incident on Grounds: <input type="checkbox"/> Track <input type="checkbox"/> Paddock <input type="checkbox"/> Pits <input type="checkbox"/> Grid <input type="checkbox"/> Stands <input type="checkbox"/> Other: _____	Type of Event: <input type="checkbox"/> Race <input type="checkbox"/> Practice <input type="checkbox"/> Test/Tune <input type="checkbox"/> School <input type="checkbox"/> Other: _____
Section 1 - Incidents Involving Competition Vehicles	
First Car Number:	First Car Class:
Driver Name:	First Aid Required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Sent to Hospital? <input type="checkbox"/> Yes <input type="checkbox"/> No	Was 911 required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Driver Injuries: <input type="checkbox"/> Head <input type="checkbox"/> Neck <input type="checkbox"/> Back <input type="checkbox"/> Arms <input type="checkbox"/> Legs <input type="checkbox"/> Other: _____ <input type="checkbox"/> Laceration <input type="checkbox"/> Contusion <input type="checkbox"/> Burn <input type="checkbox"/> Break <input type="checkbox"/> Fatality <input type="checkbox"/> Other:	
Second Car Number:	Second Car Class:
Driver Name:	First Aid Required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Sent to Hospital? <input type="checkbox"/> Yes <input type="checkbox"/> No	Was 911 required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Driver Injuries: <input type="checkbox"/> Head <input type="checkbox"/> Neck <input type="checkbox"/> Back <input type="checkbox"/> Arms <input type="checkbox"/> Legs <input type="checkbox"/> Other: _____ <input type="checkbox"/> Laceration <input type="checkbox"/> Contusion <input type="checkbox"/> Burn <input type="checkbox"/> Break <input type="checkbox"/> Fatality <input type="checkbox"/> Other:	
Third Car Number:	Third Car Class:
Driver Name:	First Aid Required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Sent to Hospital? <input type="checkbox"/> Yes <input type="checkbox"/> No	Was 911 required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Driver Injuries: <input type="checkbox"/> Head <input type="checkbox"/> Neck <input type="checkbox"/> Back <input type="checkbox"/> Arms <input type="checkbox"/> Legs <input type="checkbox"/> Other: _____ <input type="checkbox"/> Laceration <input type="checkbox"/> Contusion <input type="checkbox"/> Burn <input type="checkbox"/> Break <input type="checkbox"/> Fatality <input type="checkbox"/> Other:	
If more Drivers involved, use separate sheet.	
Section 2 - Non-Competition Incidents	
Classification of Person(s) involved: (club member, official, spectator, volunteer, etc.):	Name, Address, Phone# of person(s) involved:
Treated by Event EMT? <input type="checkbox"/> Yes <input type="checkbox"/> No	First Aid rendered? <input type="checkbox"/> Yes <input type="checkbox"/> No
Returned to Event? <input type="checkbox"/> Yes <input type="checkbox"/> No	Sent to Hospital? <input type="checkbox"/> Yes <input type="checkbox"/> No
Was 911 required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Nature of Injuries: <input type="checkbox"/> Head <input type="checkbox"/> Neck <input type="checkbox"/> Back <input type="checkbox"/> Arms <input type="checkbox"/> Legs <input type="checkbox"/> Other: _____ <input type="checkbox"/> Laceration <input type="checkbox"/> Contusion <input type="checkbox"/> Burn <input type="checkbox"/> Break <input type="checkbox"/> Fatality <input type="checkbox"/> Other: _____	
Use separate sheet if necessary:	
Property Damage	
Owner's Name:	Owner's Address, Phone #:
Property Description:	Damage and Disposition:

North Sask Kart Racers Safety Manual

Description of Incident			
Type of Incident:	<input type="checkbox"/> Vehicle to vehicle	<input type="checkbox"/> Vehicle to Object	<input type="checkbox"/> Vehicle to Person
	<input type="checkbox"/> Spin	<input type="checkbox"/> Roll	<input type="checkbox"/> Trip/Fall
	<input type="checkbox"/> Course worker injury	<input type="checkbox"/> Mechanical failure	<input type="checkbox"/> Pushing/loading vehicle
	<input type="checkbox"/> Other: (describe)		
Details of Incident: use or additional sheets if necessary.			
Diagram of Incident:			
			
Witnesse(s) available? <input type="checkbox"/> Yes <input type="checkbox"/> No		Witnesse(s) Name and phone #	
Is video, CCTV or other media available to show incident? <input type="checkbox"/> Yes <input type="checkbox"/> No		Contact person for media:	
Course Conditions: <input type="checkbox"/> Dry <input type="checkbox"/> Wet <input type="checkbox"/> Muddy <input type="checkbox"/> Debris/Oil		Course Situation (flags): <input type="checkbox"/> Green <input type="checkbox"/> Yellow/White <input type="checkbox"/> Yellow Stationary <input type="checkbox"/> Yellow Waving <input type="checkbox"/> Red <input type="checkbox"/> Other: _____	
Emergency Equipment Used? <input type="checkbox"/> Yes <input type="checkbox"/> No		Type(s) of Equipment: <input type="checkbox"/> Ambulance <input type="checkbox"/> First Aid Equipment <input type="checkbox"/> Fire Truck <input type="checkbox"/> Fire Extinguisher <input type="checkbox"/> Helicopter <input type="checkbox"/> Other: _____	
Report Submission			
Report Submitted By:		Position at Event:	

North Sask Kart Racers Safety Manual



MOTORSPORTS TRACK INCIDENT REPORT

(Complete one report for each injured party)
REPORT MAY BE FAXED TO 1-905-648-7399
or e-mail kevinb@stoneridgespecialty.ca

Promoter / Track Name: _____

Location: _____

Injured Party Was A: SPECTATOR PARTICIPANT

Participant Type: DRIVER OFFICIAL MECHANIC CREW OTHER _____

Vehicle Type: _____

Date of Incident: _____ Time: _____ AM / PM

Name of Injured Party: _____ Age: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: () _____ Business Telephone: () _____

Did Injured Sign a Waiver and Release? YES NO

Party was Injured: SPECTATOR SIDE PIT AREA TRACK

Briefly describe incident: _____

Briefly describe extent of injury to party: _____

Was party transported to hospital? YES NO

Was party admitted to hospital? YES NO

Name of hospital: _____

Address of hospital: _____

Name of transporting ambulance service: _____

Address: __ City: __ Province: __ Postal Code: __

Report Prepared by Track Official:

Name: _____ Title: _____

Address: __ City: __ Province: __ Postal Code: __

Day Phone: () _____ Evening Phone: () _____

END OF DOCUMENT